

Chronic Care Professional (CCP) Continuing Education Worksheet

HealthSciences Institute encourages Chronic Care Professionals to stay abreast of developments in the rapidly advancing fields of population-based health and disease management

Chronic Care Professional (CCP) certification is valid for three years. During this three-year period, you must accumulate 15 or more contact hours (1 contact hour = 60 minutes). Courses (taken or taught), of 1 hour or longer, that address the range of evidence-based population-based health and chronic care management topics are eligible.

You may apply for recertification up to 90 days prior, or, 90 day after the end of your certification period. For example, if your certification period ends in December 2009, you may apply for recertification any time between October 1, 2008 and March 31, 2010.

Given that chronic care improvement encompasses a broad range of topics, a number of programs are eligible. HealthSciences Institute does not pre-approve CE programs. However, any conference or continuing education programs sponsored by DMAA: The Care Continuum Alliance or Case Management Society of America are always eligible. Programs offered by other organizations or in-service programs offered by your employer may also be eligible. Typically, eligible programs should address one or more of the following topics:

- Evidence-based medical care
- Consumer self-management support
- Patient-centered care
- Health behavior change facilitation or health coaching
- Wellness, health promotion or disease prevention
- Aging or elder care
- Health care quality improvement

To recertify through continuing education, you will need to complete a brief web-based form documenting the title of each continuing education program, location, date of program, and hours completed. A \$125 application fee is assessed upon submission. Although HealthSciences Institute does not require applicants for recertification to submit paper documentation of continuing education, HealthSciences Institute reserves the right to request additional documentation to verify program attendance for up to one-year following application for recertification. Please keep complete records of programs completed, along with descriptive information.

For more information about CCP recertification, or to apply, visit: <http://www.healthsciences.org/chronic-care-professional-recertification>

If you have a question about a specific program please submit a ticket via our [support form](#). The following continuing education program worksheet is included to assist you.

Title of Program	Date(s) Attended or Completed	Location or Type, e.g., online	Contact Hours Awarded